

	<b>INTERTEK</b> <b>SUPPLIER ASSESSMENT REPORT</b>	DATE: APR.09,2011
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**PART 1 - GENERAL INFORMATION**

SUPPLIER: <input checked="" type="checkbox"/> PRIMARY SUPPLIER <input type="checkbox"/> SUB-SUPPLIER	ASSESSMENT TYPE: <input checked="" type="checkbox"/> INITIAL <input type="checkbox"/> FOLLOW-UP	
NAME: <b>Guangdong Be-Tech Security Systems Co., Ltd.</b> LOCATION: No. 17, Keyuan 3 Road, Gaoli, Ronggui, Shunde District, Foshan City, Guangdong, China	INTERTEK CLIENT: <b>GODREJ &amp; BOYCE MFG. CO., LTD.</b>	
SUPPLIER CONTACT: Lucy Jin	PO NO: (If applicable)	SUB-ORDER NO:
PHONE: 0757-28302368 13929112336      FAX:	CHARGE NO:	

**PART 2 - ASSESSMENT SUMMARY**

The factory is professional in making smart locks.  
About 50% of goods for exporting, and 50 % of goods for sale in domestic market.  
The factory has passed the certification of ISO9001:2008, CE:EN14846 and ANSI/BHMA:A156.25 & ROHS.  
The factory has complete quality control management system.  
The factory has good inspection and testing system.  
The equipments of inspection were audited by the State Bureau of Quality and Technical Supervision.

**PART 3 - SUPPLIER RATING**

ASSESSMENT INDICATES SUPPLIER QUALITY POTENTIAL EXCELLENT, WITH STRONG LIKELIHOOD OF MEETING OR EXCEEDING ALL NORMAL REQUIREMENTS.

ASSESSMENT INDICATES SUPPLIER QUALITY POTENTIAL SATISFACTORY, WITH LIKELIHOOD OF MEETING ALL NORMAL REQUIREMENTS.

ASSESSMENT INDICATES SUPPLIER QUALITY POTENTIAL MARGINAL. SUPPLIER HAS QUALITY PROGRAM IN PLACE BUT DOES NOT FOLLOW PROGRAM FULLY. SUPPLIER MUST EXHIBIT IMPROVEMENT DURING FOLLOW-UP ASSESSMENT (RECOMMENDED WITHIN 6 MONTHS)

ASSESSMENT INDICATES SUPPLIER POTENTIAL MARGINAL. NO FORMAL QUALITY PROGRAM IS IN PLACE BUT SUPPLIER MAINTAINS VARIOUS CONTROLS TO HELP ASSURE COMPLIANCE.

ASSESSMENT INDICATES SUPPLIER QUALITY POTENTIAL POOR, WITH LIKELIHOOD OF NOT BEING ABLE TO MEET ALL NORMAL REQUIREMENTS.

ASSESSOR'S PRINTED NAME: TOM LIU	SIGNATURE: TOM LIU	DATE: APR.09,2011
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## PART 4 - SUPPLIER INFORMATION

1. The supplier has been in business at this location since: 1996 Previous location: NA
2. Is the supplier independently owned and operated?  Yes  No  NA  NC
3. If no, explain \_\_\_\_\_  
\_\_\_\_\_
4. Name of owner or parent company: CHEN WEIXI
5. Primary product/line of products: Smart locks  
\_\_\_\_\_  
\_\_\_\_\_
6. Management personnel contacted during assessment:
 

<u>NAME</u>	<u>TITLE</u>
<u>LUCY</u>	<u>SALE</u>
_____	_____
_____	_____
7. Number of employees at this location: 40 Admin. & Sales 3 Engineering 294 Production 5 QA 10 QC 20  
Inspection 1 Laborator / Welders/Welding Operators / NDE 2 Draftsmen TOTAL: 385
8. Normal hours of operation: 1 Shifts per day 8 Hours per shift
9. This is a union shop/plant:  Yes  No Union affiliation N/A Current contract expires N/A
10. Code construction: N/A
 

<u>AUTHORITY</u>	<u>SECTION(S)</u>	<u>CLASSES</u>	<u>STAMPS/AUTHORIZATIONS HELD</u>
ASME	_____	_____	_____
API	_____	_____	_____
AWS	_____	_____	_____
TEMA	_____	_____	_____
11. Authorized/Statutory Inspection Agency: NO
12. Approximate work space: Indoors 9,000 Sq. METER Outdoors 8000 Sq. METER TOTAL: 17000 Sq. METER
13. Approximate storage space: Indoors 3000 Sq. METER outdoors covered / Sq. METER outdoors uncovered / Sq. /
14. Production capacity: \_\_\_\_\_  
400,000 PCS/YEAR
15. Size and weight limitations: N/A

NA = Not Applicable NC = Not Covered

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16. Major components typically sub-contracted out:   N/A  

17. Major services/work typically sub-contracted out:   N/A  

18. Fabrication bays:           Areas measured in Square:    Feet    Meters

No.	Length	Width	Traveling (Gantry) Crane Capacity	Clearance Under hook
<u>  2  </u>	<u>  100  </u>	<u>  15  </u>	<u>  N/A  </u>	<u>  N/A  </u>
<u>  2  </u>	<u>  100  </u>	<u>  30  </u>	<u>  N/A  </u>	<u>  N/A  </u>

19. Handling and lifting equipment:   N/A  

Type	No.	Capacity	Condition
Traveling/Gantry	<u>          </u>	<u>          </u>	<u>          </u>
Yard/Mobile	<u>          </u>	<u>          </u>	<u>          </u>
Fork lifts	<u>          </u>	<u>          </u>	<u>          </u>
Other <u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Other <u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

20. Shipping facilities:    Truck    Rail    Barge    Air    Courier    Other           

21. Proximity to shipping facilities:   TRUCK  

22. Painting, coating & lining facilities:   NO  

23. Parts cleaning, de-greasing, and surface preparation capabilities:   NO  

24. Does supplier have on-site export packing and crating capability/facilities?    Yes    No    NA    NC

25. Does supplier have a safety program which includes posted hazards, warnings, and regulations?    Yes    No    NA    NC

26. Does supplier have a documented substance abuse policy in effect?    Yes    No    NA    NC

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**PART 5 - QA/QC SYSTEM**

1. Does the supplier have a documented quality system?  Yes  No  NA  NC
  
2. QA reports to: \_\_\_QUALILY CONTROL MAJORDOMO\_\_\_ QC reports to: \_\_\_QA\_\_\_ Inspection reports to: \_\_\_QC\_\_\_
  
3. Has supplier established minimum acceptable quality standards/criteria?  Yes  No  NA  NC
  
4. Has the supplier's documented quality system been audited by an independent firm?  Yes  No  NA  NC  
 If yes, name of firm: \_\_\_ CEPREI \_\_\_ Date of last audit: \_\_\_2010.9\_\_\_
  
5. Does supplier's QA system require periodic internal audits to measure effectiveness of the system?  Yes  No  NA  NC  
 If yes, at what frequency are internal audits performed? \_\_\_1 year\_\_\_ Date of last internal audit: \_\_\_2010.6\_\_\_
  
6. Is the authority and reporting responsibility of the Quality Manager clearly defined?  Yes  No  NA  NC
  
7. Are all members of the quality staff independent of production responsibilities?  Yes  No  NA  NC
  
8. Does the supplier maintain an effective document/forms control system?  Yes  No  NA  NC  
 If yes, describe: \_\_\_Detail please the photos\_\_\_

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9. The supplier's document control system includes:  Manufacturing procedures  Test procedures  Shop drawings  
 Customer supplied drawings and data  Certified Material Test Reports (CMTR's)  Other \_\_\_\_\_
  
10. Does the quality system have the support of top management?  Yes  No  NA  NC
  
11. How does top management demonstrate its support of the quality system? \_The manager often visits the workshop and holds the quality  
 \_meeting with the QA and QC. He often checks the quality record and document. \_\_\_\_\_

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12. Is the quality system is understood and practiced at all levels of the organization?  Yes  No  NA  NC
  
13. How are customer and other requirements for quality communicated within the supplier's organization?  Yes  No  NA  NC
  
14. Does the supplier's QA or QC function have the authority to stop production for reasons related to quality?  Yes  No  NA  NC  
 If no, how is production quality control enforced? \_\_\_\_\_

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15. Is the effectiveness of the quality system regularly monitored and evaluated by appropriate management?  Yes  No  NA  NC  
 If yes, how often? once per year Are these evaluations documented and available for review by customers?  
 Yes  No  NA  NC
16. QA/QC has approval of:  Material receiving reports  Product final documentation  Material certification  
 NDE test certification  Electrical/mechanical certification  NDE test certification  other \_\_\_\_\_
17. QA/QC has approval of shop procedures for:  Fabrication  Heat treatment  NDE  Receiving Insp.  
 Welding  Other \_\_\_\_\_  Other \_\_\_\_\_  Other \_\_\_\_\_
18. QA/QC staff supervises:  Receiving Insp.  Final Insp.  Chem. & Mech. Test labs  Nonconformity control  
 NDE Operations  Training of NDE & inspection personnel  Fabrication Insp.  Tool & Gauge calibration

**PART 6 - MATERIAL AND PRODUCT CONTROL**

1. Does supplier have written procedures for handling of non-conformities and welding repairs?  Yes  No  NA  NC
2. Does supplier segregate nonconforming material from acceptable material?  Yes  No  NA  NC
3. How is nonconforming material identified to prevent further processing while pending disposition? The QA/QC supervises the material and none non-conforming material will be accepted. All the material will be confirmed before processing.  
 \_\_\_\_\_
4. Are nonconformance records made part the final documentation package transmitted to the buyer?  Yes  No  NA  NC
5. Who gives final authorization for weld repairs to load bearing and/or pressure retaining components or parts? N/A  
 \_\_\_\_\_
6. Does responsible management review corrective action reports?  Yes  No  NA  NC
7. Does supplier survey sub-suppliers of materials to determine their qualifications as a sub-supplier?  Yes  No  NA  NC
8. Are written quality standards and/or acceptance criteria established for purchased goods/materials?  Yes  No  NA  NC
9. Does supplier carry out on site surveillance/monitoring of sub-suppliers?  Yes  No  NA  NC  
 If yes, are records of surveys or monitoring activities available for review by the customer?  Yes  No  NA  NC
10. Sub-supplier qualifications are determined via:  On-site audit  Product testing & evaluation  Historical data  
 Receiving inspection  Competitive data  Other \_\_\_\_\_
11. Does the supplier's purchasing department maintain a list or records of approved sub-suppliers?  Yes  No  NA  NC
12. Does the supplier have written procedures to cover "urgent" purchases from non-approved sources?  Yes  No  NA  NC

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13. Does supplier's purchasing system require that sub-suppliers permit 3rd party inspection/witness testing?  Yes  No  NA  NC

If yes, describe the main control elements for drawing approval, revision and distribution to all affected parties: \_\_\_\_\_

14. Does supplier periodically re-test or otherwise verify the results of sub-supplier's test certificates?  Yes  No  NA  NC

15. Does supplier's document control system include drawing approval and revision controls?  Yes  No  NA  NC

16. Supplier's shop fabrication personnel use:  Customer drawings  In-house shop drawings  Customer & In-house drawings

17. Is material identification maintained throughout the fabrication cycle?  Yes  No  NA  NC

How is material identified and how is it maintained/transferred to material drops (cut off pieces): \_There are document recording all steps of the progress to making sure the sufficient of the material. \_\_\_\_\_

18. Does QA/QC verify transfer of material identification markings?  Yes  No  NA  NC

19. Material which has lost its identity is:  Downgraded  Re-qualified by test  Scrapped  Other \_\_\_\_\_

**PART 7 - INSPECTION PROGRAM**

1. Does supplier have written inspection procedures?  Yes  No  NA  NC

2. Inspection procedures include:  Receiving Insp.  In-process Insp.  Final Insp.  Other \_\_\_\_\_

3. Is supplier's receiving area segregated from production and storage areas?  Yes  No  NA  NC

4. Do receiving inspection records clearly indicate the acceptance or rejection status of purchased material?  Yes  No  NA  NC

5. Are In-process inspections performed by QC personnel?  Yes  No  NA  NC

6. Are the results of in-process tests witnessed/confirmed for acceptance by QC personnel:  Yes  No  NA  NC

If not, how are the results of in-process inspections and test verified as acceptable? \_\_\_\_\_

7. Are the actual results of inspections and dimensional checks recorded for future reference?  Yes  No  NA  NC

If not, how are the results and status of inspections communicated within the suppliers organization? \_\_\_\_\_

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- 8. Are measures in place to prevent un-inspected material from entering the next stage of production?  Yes  No  NA  NC
- 9. Does final inspection include verification of nameplate data and all required final documentation?  Yes  No  NA  NC
- 10. Final inspection includes verification of satisfactory results/completion related to:  Nondestructive testing  Performance testing  
 Completeness of assembly  Protective coatings/linings  Dimensional conformity  Preservation  Packing & crating  
 Shipping marks  Equipment/component marking and tagging  Completeness of final documentation

**PART 8 - WELDING OPERATIONS N/A**

- 1. What welding codes does supplier frequently work to: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- 2. Briefly describe how welders, welding operators, and welding procedures are qualified: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- 3. Are welder performance records maintained by supplier?  Yes  No  NA  NC  
 If no, how are welders monitored/evaluated for continuing satisfactory performance? \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- 4. Does supplier carry out and record the results of in-process welding inspections?  Yes  No  NA  NC
- 5. Supplier has the following welding equipment in-house: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- 6. Describe supplier's in-house pre/post weld heat treatment/stress relief equipment/furnaces: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- 7. What welding processes does the supplier frequently use?  GMAW  GTAW  SMAW  FCAW  SAW  
 Other \_\_\_\_\_  Other \_\_\_\_\_  Other \_\_\_\_\_

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**PART 9 - MANUFACTURING AND FABRICATING EQUIPMENT**

1. Principal machine tools:

<u>DESCRIPTION BY TYPE</u>	<u>QUANTITY</u>	<u>SIZE OR CAPACITY</u>
_____Please see photos_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

2. Principal metal forming and cutting equipment: NA

<u>DESCRIPTION BY TYPE</u>	<u>QUANTITY</u>	<u>SIZE OR CAPACITY</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Do the supplier's machining procedures provide for the periodic calibration of machine tools?  Yes     No     NA     NC

4. Does QA/QC verify machine tool calibration results?  Yes     No     NA     NC

**PART 10 - CONTROL OF INSPECTION, MEASURING AND TEST EQUIPMENT (IM&TE)**

1. Are the supplier's gauges and precision measuring tools and devices under calibration control?  Yes     No     NA     NC

2. Is each type and unit of IM&TE positively by serial no. or other means of positive identification?  Yes     No     NA     NC

2. Are calibration blocks and standards traceable to a national or international standards body?  Yes     No     NA     NC

If so, name of standards body: \_\_\_\_\_

3. Are written calibration procedures in effect which specify the accuracy and frequency of calibrations?  Yes     No     NA     NC

4. Are records or logs maintained for recording gage and instrument calibrations?  Yes     No     NA     NC

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5. Are adhesive calibration labels/stickers affixed to IM&TE where practicable? Yes No NA NC
6. If a unit of IM&TE is found to be out of calibration, can all parts inspected by it be identified and re-tested? Yes No NA NC
7. Does supplier have in-house electrical testing facilities/capabilities? Yes No NA NC

Describe briefly: \_\_\_\_\_

8. Does supplier have in-house facilities/capabilities for performing mechanical performance/run tests? Yes No NA NC

Describe briefly: \_\_\_\_\_

9. Does supplier have in-house facilities/capabilities for balancing of rotating machinery? Yes No NA NC

Describe briefly: \_\_\_\_\_

10. Does QA/QC verify or sign-off on all electrical and instrumentation installations and tests? Yes No NA NC

**PART 11 - DESTRUCTIVE AND NONDESTRUCTIVE TESTING N/A**

1. Supplier has the following on-site mechanical testing equipment/capabilities:  Tensile testing  Charpy impact testing  
 Hardness Rockwell  Hardness Brinell  Guided bend testing  Other \_\_\_\_\_

2. Does supplier have qualified NDE personnel on staff? Yes No NA NC

3. If yes, are NDE personnel qualifications certified by the supplier? Yes No NA NC

4. Certified NDE personnel:

<u>NDE METHOD</u>	<u>LEVEL I</u>	<u>LEVEL II</u>	<u>LEVEL III</u>	<u>CERTIFICATION VERIFIED</u>	
RT	_____	_____	_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
UT Shear Wave	_____	_____	_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
UT Longitudinal Wave	_____	_____	_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
PT	_____	_____	_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
MT	_____	_____	_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No

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5. The following NDE methods can be performed by supplier in-house:  RT- Isotope     RT - X Ray     UT- Shear wave  
 UT- Longitudinal wave     PT - Fluorescent     PT - Color contrast     MT- Dry powder     MT- Wet fluorescent

**PART 12 - REPORT ATTACHMENTS**

1. Organization chart:     Yes     No    Comment: \_\_\_\_\_ see photos \_\_\_\_\_  
 \_\_\_\_\_
2. Equipment & Machinery list     Yes     No    Comment: \_\_\_\_\_ see \_\_\_\_\_ photos  
 \_\_\_\_\_
3. Quality Manual Index     Yes     No    Comment: \_\_\_\_\_ see \_\_\_\_\_ photos  
 \_\_\_\_\_
4. List of approved suppliers     Yes     No    Comment: \_\_\_\_\_ see photos \_\_\_\_\_  
 \_\_\_\_\_
5. Index of operating procedures     Yes     No    Comment: \_\_\_\_\_ see photos \_\_\_\_\_  
 \_\_\_\_\_
6. ISO certificate \_\_\_\_\_     Yes     No    Comment: \_\_\_\_\_ see photos \_\_\_\_\_  
 \_\_\_\_\_
7. \_\_\_\_\_     Yes     No    Comment: \_\_\_\_\_  
 \_\_\_\_\_
8. \_\_\_\_\_     Yes     No    Comment: \_\_\_\_\_  
 \_\_\_\_\_

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## INSPECTION REPORT PHOTOGRAPHS

RFI No.:	IRNo.	Inspector:TOM LIU	Date: 2011.04.09
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Photograph no.1



Photograph no.2 WAREHOUSE



Photograph no.3 WORKROOM



Photograph no.4 WORKROOM



Photograph no.5 WORKROOM



Photograph no.6 semi-manufactures

# INSPECTION REPORT PHOTOGRAPHS

RFI No.:	IRNo.	Inspector:TOM LIU	Date: 2011.04.09
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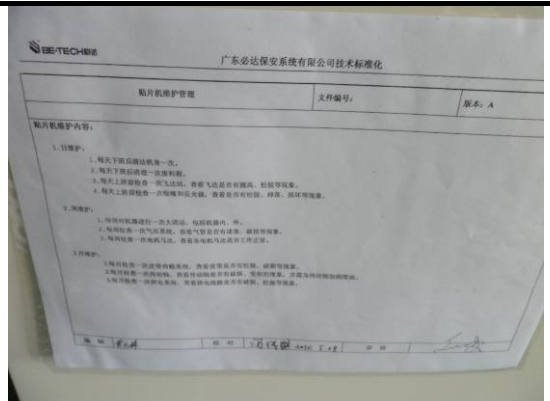
Photograph no.7 designation card



Photograph no.8 PROCESS REQUIREMENTS



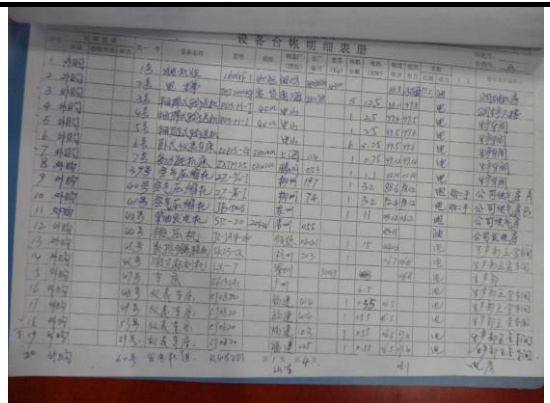
Photograph no.9 MACHINE



Photograph no.10 MACHINE



Photograph no.11 MATERIAL

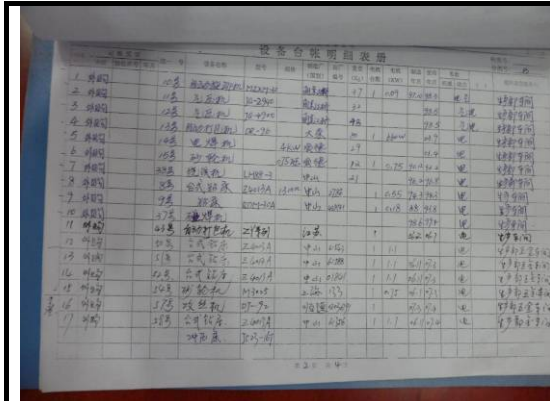


Photograph no.12 Equipment & Machinery list



## INSPECTION REPORT PHOTOGRAPHS

RFI No.:	IRNo.	Inspector:TOM LIU	Date: 2011.04.09
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A photograph of a handwritten equipment and machinery list. The list is titled '设备台帐明细表' and contains multiple columns with entries for various items, including their names, specifications, and quantities. The text is written in Chinese characters.

Photograph no.13 Equipment & Machinery list



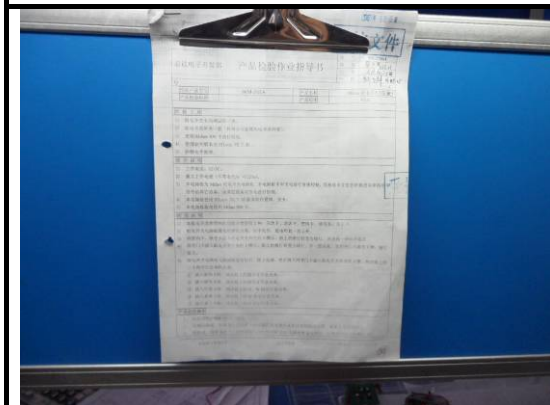
Photograph no.14 WAREHOUSE



Photograph no.15 TESTING ROOM



Photograph no.16 TESTING ROOM



Photograph no.17 INSPECTION PROCEDURE



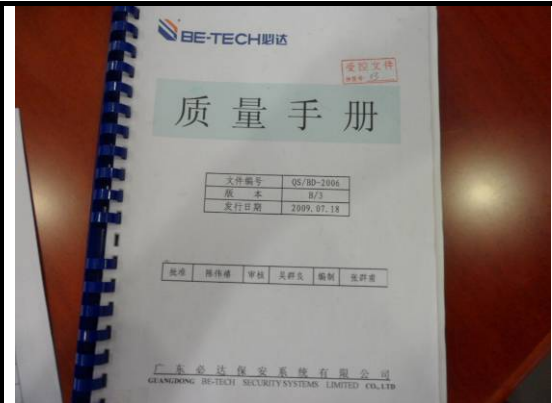
Photograph no.18 PRODUCT

# INSPECTION REPORT PHOTOGRAPHS

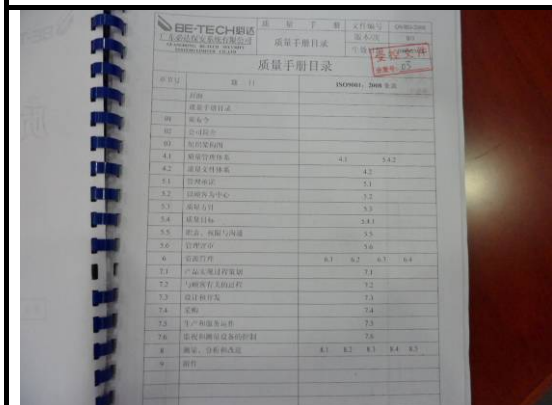
RFI No.:	IRNo.	Inspector:TOM LIU	Date: 2011.04.09
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Photograph no.19 PRODUCT



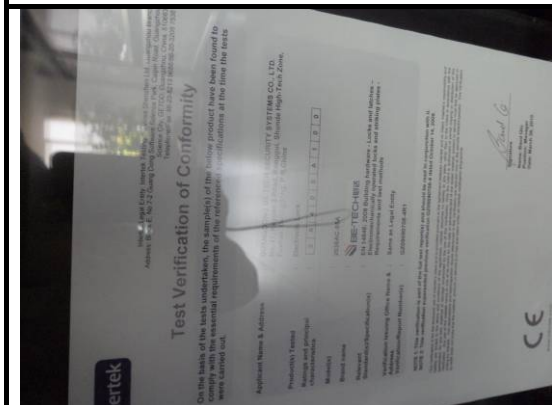
Photograph no.20 Quality Manual Index



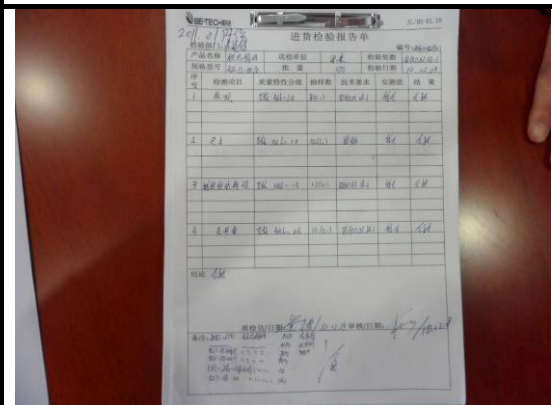
Photograph no.21 Quality Manual Index



Photograph no.22 TESTING REPORT



Photograph no.23 TESTING REPORT



Photograph no.24 INSPECTION RECORD

# INSPECTION REPORT PHOTOGRAPHS

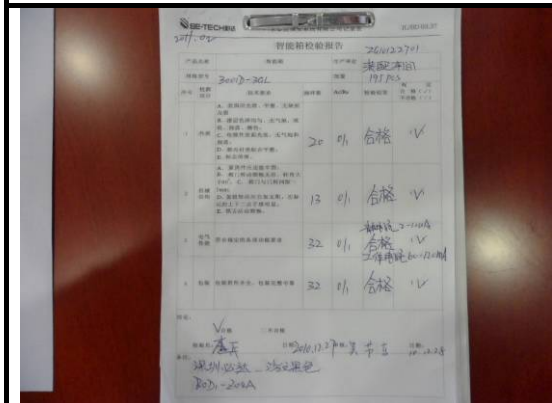
RFI No.:	IRNo.	Inspector:TOM LIU	Date: 2011.04.09
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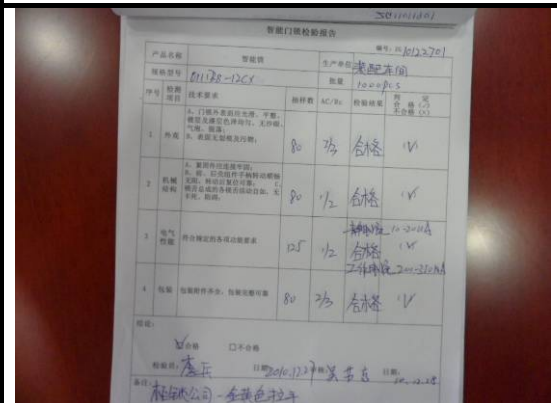
Photograph no.25 INSPECTION RECORD



Photograph no.26 INSPECTION RECORD



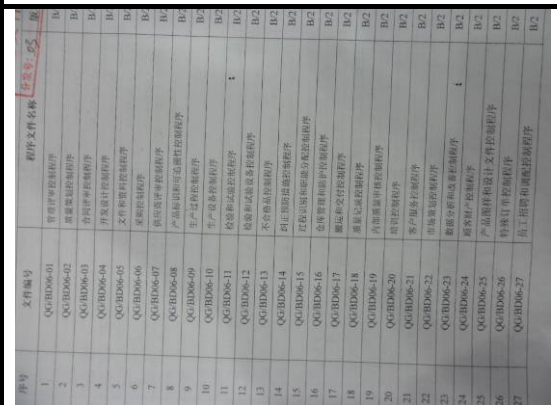
Photograph no.27 INSPECTION RECORD



Photograph no.28 INSPECTION RECORD



Photograph no.29 Index of operating procedures



Photograph no.30 Index of operating procedures



